



# Midwest Philatelic Society of Kansas City, Missouri

## BYLAWS



### NAME of ORGANIZATION

100 The name of the organization is the Midwest Philatelic Society of Kansas City, Missouri, located in Kansas City, Missouri.

### PURPOSE

200 The Society is organized to promote philately through, education, the exchange of ideas, establishment of high standards, and the encouragement of philatelic interest within the community.

### AFFILIATION

300 The Society shall be affiliated with regional and national philatelic organizations as determined by the Board of Directors of the membership.

### MEMBERSHIP

400 Any person of good character is eligible to apply for membership. The completed application form with fee attached shall be presented to the Secretary and then submitted to the membership for election by a majority of the votes cast at a regular meeting. Procedures for processing an application shall be established by the Board of Directors.

400.1 Regular members are members currently in good standing. These members shall have the right to vote and to hold elective office.

400.2 Junior members are members currently in good standing and between the ages of 10 and 16 inclusively. These members shall not have the right to vote or hold elective office.

400.3 Honorary Membership shall automatically be granted to any person who has completed twenty-five years of cumulative membership. The Treasurer will notify the President in November, of any member who qualifies for Honorary Membership. A certificate will be presented to Honorary Members during the December meeting.

400.31 Honorary Membership may also be granted for meritorious service by a two-thirds vote of the Board of Directors, and confirmed by a majority vote cast at a regular meeting of the Society.

400.32 Honorary members retain all the rights, privileges, and obligations of membership, except they shall be excused from payment of dues.

400.33 An Honorary member shall have the option to self-remove his or her membership. To exercise this option, the Secretary shall mail a postage-paid postcard to honorary members who have not attended regular meetings for a year. This mailing will be included with the November newsletter. Their names will be published in the December newsletter and receipt of subsequent newsletters will cease.

400.4 Family membership is a 'bookkeeping' classification where more than one member resides at the same address; such persons shall receive only one copy of Society mailings; have reduced dues; but shall retain all rights, privileges, and obligations of regular or junior membership, whichever applies.



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400.5 Life Membership defines any member who has been a dues-paying member for at least 15 years, can pay 7 years of membership dues in a single transaction and become a Life Member, thus making the member exempt from future dues assessment.

401 Membership dues and fees for all classes of membership shall be payable annually in an amount established by the Board of Directors and confirmed by a majority vote of members present at a regular Society meeting.

401.1 The annual dues become delinquent on 31 March. Members shall be automatically dropped from membership and their names published in the newsletter unless the dues are paid in full.

401.2 A former member who has been dropped from the Society for one calendar year shall be treated as a new member and shall be assigned a new membership number.

402 Upon the death of a member who held an elected office, appointed position, or was an Honorary Member, a brass plaque will be purchased and attached to one of the club exhibiting frames with double-sided tape. Plaques must conform in a reasonable similarity to the current size and design. Plaques display the name of the deceased, the name of our club, and highest office attained during his or her membership. Honorary Members will have the total number of service years displayed on their plaques.

Jane J. Doe

Midwest Philatelic Society  
43-year Honorable Member

John J. Doe

Midwest Philatelic Society  
First Vice President

### OFFICERS

500 Elective officers shall be elected annually by a majority vote at the December meeting. The term of office shall be from 01 January to 31 December.

500.1 The President, with the approval of the Board of Directors, shall appoint a nominating committee and announce their names at the September meeting of the Society. This committee shall report at the October meeting of the Society and the President shall call for nominations from the floor. A list of all nominees shall be printed in the November newsletter, listed on the Society website, and circulated to the membership before the December meeting.

500.2 A member in good standing who cannot attend the December meeting may obtain an absentee ballot from the Secretary. The request may be made in writing or by telephone and must reach the Secretary not less than three weeks prior to the December meeting.

500.3 New officers shall be installed at the December meeting and shall take office on 01 January.

501 The elective officers of the Society shall be President, First Vice President, Second Vice President, Secretary and Treasurer.

501.1 The President shall preside at all regular and special meetings of the Society, including the Board of Directors. He or she shall appoint all committees, with the approval of the Board of Directors,



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and be an ex officio member of all committees.

- 501.2 The First Vice President shall act for the President in case of temporary absence, and shall be responsible for the programs at Society meetings.
- 501.3 The Second Vice President shall be responsible for club auctions, and shall act for the First Vice President in case of temporary absence.
- 501.4 The Secretary shall keep the minutes of all regular and special meetings of the Society and present them for approval of the Society at the next regular meeting. He or she shall also keep the minutes of the meetings of the Board of Directors. A summary of the minutes will be sent to the Editor for insertion in the following month's newsletter (not to include the actual treasury balance), and shall be posted to the Society's website.
- 501.41 In compliance with Paragraph 500.2, the Secretary shall prepare and mail election ballots to voting members who are not able to attend the December meeting and who have requested an absentee ballot.
- 501.42 The Secretary or Editor shall prepare the Society's monthly newsletter and shall be a member of the Publicity Committee.
- 501.5 The Treasurer shall keep the financial records of the Society, making regular reports to the Society which shall be incorporated into the minutes. He or she shall be empowered to collect all dues and receipts and to pay the bills and disburse the funds of the Society. He or she shall be the custodian of the Bylaws of the Society.
- 501.51 The Treasurer shall be empowered to sign checks, and in his or her absence the President shall be empowered to sign checks.
- 502 Should any elected officer vacate their office for any reason, the President must appoint a replacement to fill the unexpired term, subject to the approval of the Board of Directors.
- 503 The Board of Directors shall consist of five elected officers, the immediate past president, and three directors appointed by the President, each for a term of one year.
- 504 A specific job description for the elected officers of the club shall be maintained, under separate cover, by the Board of Directors. These job descriptions may be revisited by the Board as required.
- 505 Decisions of the Board may be taken by telephone, mail or email ballot.
- 506 The Board shall meet at least two times a year at the call of the President, if he or she believes two meetings of the Board are necessary. Five Board Members shall constitute a quorum. Meetings, for the purpose of handling club business, which include voting on issues that govern the club, may be conducted by the President and Board Members using electronic tools and the Internet.



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507 The Board of Directors shall have the general supervision and management of the Society.

508 The President, with the consent of the Board of Directors, shall appoint all committees.

508.1 ~~The Regular Committees may be: Archives, Audit, Cachets, Membership, Nominating, Publicity, Telephone, and Welcome.~~

508.11 ~~A specific job description for committee members shall be maintained, under separate cover, by the Board of Directors for the appointed committees. These job descriptions may be revisited by the Board as required.~~

508.2 The President shall appoint special committees as the condition arises.

509 An annual audit shall be performed and presented to the Board of Directors prior to 31 March.

510 All property of the Society entrusted to an officer or committee shall be turned over to the succeeding officer or committee.

## MEETINGS

600 A quorum shall consist of fifteen (15) members in good standing at any regular or special meeting called by the President.

601 Regular meetings of the Society shall be held once each month in greater Kansas City, Missouri.

601.1 The regular meeting of the Society shall be held on the first Saturday of each month. If that date falls on a National holiday, resulting in public libraries to be closed, the meeting shall be held on the second Saturday of the affected month.

601.2 Special meetings may be called by the President at his or her discretion.

## PROCEDURE

700 Sturgis, Standard Code of Parliamentary Procedure (fourth edition, revised and updated) 2001 (or subsequent revisions) shall govern all meetings of the Society.

## AMENDMENT

800 The Bylaws may be amended by a two-thirds majority of voting members present at any regular meeting provided that a quorum is present and provided that the proposed amendment, together with an explanation of the changes, has been presented to each member at least thirty (30) days prior to submission to the Society.

800.1 An amendment shall be in effect from the date of adoption by the Society.



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### EFFECTIVE DATE

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900 These Bylaws took effect on 6 September 2014 and supersede the amended Bylaws of January 2010.

900.1 These Bylaws were adopted by majority vote from club members present at the August 2015 club meeting and supersede all previous versions of this document.